

12 Fees and Tuition • Spring 2024

Fee type	Amount	Required of	Refunds
Enrollment ****	\$46 per unit (subject to California legislative change)	California residents	Full refunds for drops up through 2-11-24 for a semester length class.**
Tuition for Non-Residents	\$358 per unit (in addition to enrollment fee)	All Non-California residents (in addition to enrollment fee)	Full refunds for drops up through 2-11-24 for a semester length class.**
International Students	\$358 per unit (in addition to enrollment fee)	Visa holders from another country (in addition to enrollment fee)	Full refunds for drops up through 2-11-24 for a semester length class.**
International Student Application Fee	\$100	International applicants who submit an F-1 application to study at West Valley College	Non-refundable
International Student Health Fee	\$900	International F1 Students	Non-refundable
Course Material Fee	Variable	Certain Courses may indicate fee in course notes	Full refunds for drops up through 2-11-24 for a semester length class.**
Campus Center Use Fee*	\$15 Spring / Fall	All students except online students who live outside Santa Clara County	Appeal for exemptions can be made through Admissions Office through 2-11-24.
Health Services*	\$21 Spring Health Fee waived for 2023-2024 academic year.	All students including high school students	Full refunds for drops up through 2-11-24 for a semester length class.** Appeal for exemptions can be made through Admissions Office through 2-11-24.
Web Reg. Web processing Fee*	\$3 for each term	All students using web for college transactions	Not eligible for exemption.
Representational Fee*	\$2 for each term	All students except high school students	Appeal for exemptions can be made through Admissions Office through 2-11-24.
Associated Student Government (ASG) Fee*	\$14 Spring / Fall		Appeal for exemptions can be made through Admissions Office through 2-11-24.
Parking Fee*	\$50 Spring / Fall \$25 Summer Fall permits preceding or Spring permits following Winter are valid for Winter intersession.		The Board of Trustees has temporarily approved free semester-length parking permits to all registered students. Waiver in effect Spring 2023 - Spring 2024.
Transcripts	First 2 printed transcripts (contact admissions; 5 business days): free Electronic (1 – 2 business days): \$6.00 Mail (5 business days): \$6.00 GE / IGETC (7-10 business days): \$6.00		
Other charges	Duplicate degree: \$10 Degree/certificate cover: \$10 (free at graduation) Nelnet Student Payment Plan (participation optional): \$20.00		

*The following are considered Basic Fees: Campus Center Use, Health Services, Web Processing, Representational, and Associated Student Government. **Refund dates vary for short-term classes. ***All fees are subject to change. **** Beginning spring 2024, some students living within the West Valley Mission Community College district will have their enrollment fees waived. Check the West Valley College home page for more details.

Payment Information

Fees are charged and due at the time of registration. Payments can be made:

1. On the web using Visa or Mastercard; or selecting a payment plan.
2. By mail with check, money order or Cashiers check

Please write student's College ID number on the front. DO NOT MAIL CASH.
Please send one check per student. Send all payments to:

West Valley College – Admissions Office
14000 Fruitvale Avenue
Saratoga, CA 95070-5698

Nelnet Payment Plans

WVMCCD has partnered with Nelnet Business Solutions to let you pay over time, making college more affordable.

- \$20 enrollment fee per semester
- \$30 returned payment fee if a payment is returned
- Payments are processed on the 5th of each month and will continue until the balance is paid in full

Simple steps to enroll:

- Log into your college portal
- Under WVCPortal select Registration
- Select Create a Payment Plan at the bottom of the menu

Refund Policies

The first set of refunds occurs the week after the add drop period.

If you pay with a credit card, your card will be refunded. If you pay by cash or check, a check will be mailed to you.

Please be aware that new registration activity may create a new balance which is due and payable at the time of activity.

- If your class is cancelled, you will automatically receive a refund.
- Parking permits must be returned to Admissions by the last day to add a semester length class.
- Financial Aid students who withdraw from college prior to completing 60% or more of scheduled class meetings in a semester may owe money back to the federal government. Check with the Financial Aid Office immediately.

Course Material Fees

Some courses require a mandatory instructional materials fee or an optional fee for purposes of materials needed to assist in learning or achieving the objectives of the course. Education Code section 76365 permits colleges to require students to provide various types of instructional materials and enables colleges to sell such materials.

Returned Check Fee

The WVC fee for processing checks returned by a bank due to insufficient funds, stopped payment or closed accounts is \$15.00 per check in addition to the original amount and may go as high as \$25.00, depending upon the response time on the check clearance. In addition, a delinquency hold will be placed on the student's records and registration will not be allowed. Passing of N.S.F., stop payment, and account closed checks may be considered a criminal offense and may be referred to the District Attorney's Office for prosecution.

Use of Social Security Number

Notification of Tax Identification Numbers (TIN) or Social Security Numbers (SSN) Required Collection & Usage. Federal legislation relating to the Hope Tax Credit and Internal Revenue Service (IRS) 1098T production mandates that all colleges report student SSN or TIN numbers to the IRS. This IRS mandate requires colleges to collect the SSN or TIN.

A student may refuse to disclose his or her SSN or TIN to the school but the

IRS is then authorized to fine the student in the amount of \$50. West Valley College assigns a unique student ID number to every student and does not use the SSN or TIN as a student identifier. All SSNs and TINs collected as mandated are protected by federal regulations under the Family Educational Rights and Privacy Act (FERPA).

FEE WORKSHEET – Winter 2024

Use this worksheet to calculate your fees.

1. Enrollment Fees

$$\$46.00 \text{ per unit. } \underline{\hspace{1cm}} \text{ units} \times \$46.00 = \underline{\hspace{1cm}}$$

2. Tuition for Non-Residents

(in addition to enrollment fee)

Out of State

$$\$358.00 \text{ per unit. } \underline{\hspace{1cm}} \text{ units} \times \$358.00 = \underline{\hspace{1cm}}$$

3. Basic Fees for Winter:

WebReg (\$3.00);

$$\text{Representation Fee } (\$2.00) = \underline{\hspace{1cm}}$$

4. TOTAL FEES

$$\text{Add 1 or 2 and 3 and enter total here} = \underline{\hspace{1cm}}$$

FEE WORKSHEET – Spring 2024

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$$\text{F1 International } \$900 - \text{Health Fee} = \underline{\hspace{1cm}}$$

3. Campus Center Use Fee \$15.00

$$= \underline{\hspace{1cm}}$$

4. Basic Fees for Spring:

WebReg (\$3.00);

Associated Student Services Fee (\$14.00);

$$\text{Representation Fee } (\$2.00) = \underline{\hspace{1cm}}$$

5. TOTAL FEES

$$\text{Add 1 or 2 plus 3 and 4, enter total here} = \underline{\hspace{1cm}}$$

Legislation AB 2210

Education Code section 68075.6 grants an immediate nonresident tuition fee exemption to eligible Special Immigrant Visa (SIV) holders and refugee students who settled in California upon entering the United States. This exemption is granted for one year from the date the student settled in California upon entering the United States. For more information visit <https://www.westvalley.edu/admissions/fee-schedule.html>

BANKMOBILE FINANCIAL AID REFUND SELECTION

West Valley Mission College District has partnered with BankMobile to deliver your financial aid refund. BankMobile is committed to provide students with clear choices and offer great customer service.

Your choices include:

- Deposit to an existing account
 - Deposit to BankMobile Vibe checking account
- BankMobile ATM is located in the Campus Center.