  **WVC CURRICULUM COMMITTEE**

**Minutes**

**October 19, 2011**

**2:30-4:30**

**BUS 6**

 **Membership**

|  |  |
| --- | --- |
| LeAnn McGinley, Chair, Assessment |  |
| Leslie Hotta, Applied Arts/Sciences |  |
| Robert Anthony, Business |  |
| Brad Weisberg, Fine Arts | AB |
| Paulette Boudreaux, Language Arts |  |
| Betsy Sandford, Library |  |
| Chris Dyer, Math/Science |  |
| Patricia Louderback, PE |  |
| Brian Tramontana, Social Science |  |
| Cheryl Miller, Student Services |  |
| Kuni Hay, VP Instruction | AB |
| Herlisa Hamp, Admissions & Records  | AB |
| Michael Byers, Articulation | AB |
| Thuy Tran, Office of Instruction |  |
| Greg Toland, ASO  |  |

1. **Roll Call and Call to Order**
2. **Approval of Order of Agenda** – Bob/Patricia M/S/P
3. **Approval of Minutes** 9/7, 9/14, 9/21, 928, 10/5, 10/12 – Leslie/Patricia M/S/P
4. **Review of Timeline** including Curriculum Committee meeting change to Monday for Sprng 2012
5. **CurricUNET Updates** – LeAnn talked to Travis: Method of Instructions and Board and Curriculum approval dates to be pulled onto WR. CC is now working unless the particular computer has stored the previous non-working CC link. . LeAnn requested again that the change to DL not be active. Hours and units is now calculating correctly for lab. Cheryl reported that many of the changes requested for last Aug 18 are still not correct or have not been made at all. She is in communication with Travis.
6. **TECH REVIEW and ACTIONS**

THEAR 011A, 011B, 011C, 012 – English reviewed as requested after the 1st reading. They are fine with the courses as proposed. Bob/Betsy M/S/P

THEAR 072 (Deactivation if not voted previously) – Betsy/Bob M/S/P

PE 12.01 – Change number to correspond with other SCUBA courses. Patricia/Bob M/S/P

PE 12.41 – Change the number from 12.03 to 12.41. Paulette/Patricia M/S/P

PE 4.16 – Bob/Leslie M/S/P

PE 4.17 – needs content review for recommended prep. Instructor prepared material need to reference particular content related to course outline. Detailed rationale needed. 1st reading.

PE 9.08 – 1st reading. Patricia will bring back.

PE 9.18 – need to know how students are added and if there is open access. Description should give information to the student regarding any recommended preparation. Changes need to be made to Student Prep to add problem solving (see critical thinking example) and percentage. 1st reading.

1. **Other**

TECH REVIEW for 11/26 – LeAnn has proposed that we split into small groups to get our list down. The committee agreed to three work groups for next meeting. Each groups has a set of courses. LeAnn will revise the Proposal Checklist to use for feedback to the department. Only tech review will take place with brief reporting out from the groups. Voting will occur the next meeting .

**Next meeting 10/26 BUS 6 2:30-4:30.**