WEST VALLEY COLLEGE

\*\*\*STUDENT SERVICES COUNCIL\*\*\*

February 21, 2012 Approved Notes

**ATTENDANCE Pres. Abs.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Victoria Hindes** | **X** |  | Vice President, Student Services |
| **Angelica Bangle** | **X** |  | **Counseling Department Co-chair** |
| **Becky Perelli** | **X** |  | **Director, Health Services** |
| **Carol Pavan** | **X** |  | **Academic Senate/ SS Division Representative** |
| **Carolyn Messina** | **X** |  | **ASO Representative** |
| **Cheryl Miller** | **X** |  | **Director, DESP** |
| **Elise Johnson** | **X** |  | **Director, TRiO** |
| **Ginny Aragon** | **X** |  | **Dean of Student Support Services** |
| **Helen Pivk** | **X** |  | **Director, ET (Interim)** |
| **Herlisa Hamp** | **X** |  | **Director, A&R/Assessment** |
| **Inge Bond** | **X** |  | **Research Analyst** |
| **Irene Serna** | **X** |  | **Director, EOPs** |
| **Jean Finch** | **X** |  | **College Council Representative** |
| **Joe McDevitt** | **X** |  | **Outreach** |
| **LeAnn McGinley** | **X** |  | **Assessment/Curriculum** |
| **Lee Rodriguez** |  | **X** | **TRiO** |
| **Maria Garcia-Scheper** | **X** |  | **Faculty Representative** |
| **Maria Lopez** | **X** |  | **Classified Senate Representative** |
| **Maritza Cantarero** | **X** |  | **Director, Financial Aid** |
| **Marta Mora-Evans** | **X** |  | **CalWorks** |
| **Maryanne Mills** | **X** |  | **Faculty Representative** |
| **Michael Byers** |  | **X** | **Articulation** |
| **Michelle Donohue-Mendoza** |  | **X** | **Student Activities & Campus Center Dir.** |
| **Patti Yukawa** | **X** |  | **Counseling Department Co-chair** |
| **Susan Wolfe** | **X** |  | **Barnes and Noble Representative** |
| **Lori Gaskin** | **X** |  | **Guest** |
| **Barbara Ogilvie** | **X** |  | **Guest** |
| **Michael Renzi** | **X** |  | **Guest** |

**Announcement-**

-Congratulations to Marta Mora for her tenure.

**Informational Item:** President’s Update

–Gaskin-

-Excited to announce the opening of the Campus Center, it will be reopening in phases. The area previously known as the Cafeteria is now called the Event Center.

-A new phase of the campus construction project has begun. Currently the Language Arts and Social Science department offices are being gutted.

-The district is pursuing a $350 mil. bond to update AAS, Library and Student Services. If the bond passes West Valley will receive $157 mil.

-West Valley will nominate Scott Ludwig as classified employee of the year.

-Encourages everyone to participate in the accreditation process; especially the classified personnel.

-Emphasized that accreditation is a priority for the college. Her concerns included SLO and curriculum.

-West Valley will be hiring two new faculty members, one in the English department and the other in Counseling (Transfer).

-The state administration over projected the revenue and looks as though will need to make mid-year cuts ($149 mil). If this occurs that the district will face another $4 mil deficit.

-Started the hiring process for the hybrid dean.

**Informational Item:** Early Alert

–Aragon-

-5th week check-in

-Cohorts need to be updated by this Friday

-Early Alert will be open to faculty from March 5th – 12th. It takes Thelma Rodriguez about 3 days to process the reports, they should be ready by March 16th. Students will be contacted and will be asked to meet with counselors.

**Informational Item:** Schedule

–McDevitt-

-Please be sure to send changes before next Thursday

-Members of SSC wanted to include All College Day so the students know when the campus is closed.

-Maryanne Mills wanted to know when to submit the changes to the Catalog, they will be due late summer.

-Some members of SSC suggested posting the faculty office hours in the schedule.

**Informational/Discussion Item:** Information Competency

–Mills/Pavan-

**-**This requirement was enacted preemptively when it was thought that the state was going to make it a mandate, the infused courses never became mandated.

**-**The limited course selections hinder students from meeting all of their degree requirements. Many of the departments did not want to participate in the program and saw it as an added burden.

**-**Information showing the requirement and the courses is attached to this document.

**-**Maryanne Mills motioned to have SSC and Counseling recommend to Academic Senate to no longer require the infused information competency courses for graduation and to have it be suspended effective July 1st, 2012 for the Associate’s degree.

**MSC:** Maryanne Mills, Carol Pavan, unanimous

**Informational Item:** ARCC

–Bond-

-ARCC – Accountability Reporting for Community Colleges, it’s similar to a report card.

-It’s statistical data that compares the college to our peer group and the state average.

-Information that was given to SSC is attached to this document.

-Inge will email copies of the ARCC to SSC and she requested that suggestions be emailed to her as soon as possible.

**Informational Item:** Year-end Budget Monitoring and Animals on Campus

—Renzi-

-All department allocations must be encumbered by the end of February or it will be swept. The timeline for the finance department was given to SSC and is attached to this document.

-He went over the draft of the animal on campus procedure and is attached to this document.

-He noted that county and city ordinances applied to non-instructional matters whereas instructional matters are under the purview of the Board.

-Feedback on the draft is appreciated and would welcome emails.

-Cheryl Miller will work with Becky Perelli on the wording pertaining to service animals.

-SSC members felt that consequences need to be outlined in the document.