

Catalog Addendum 2016-2017

Program Changes

Associate Degrees

WOMEN AND GENDER STUDIES AA Associate of Arts

Women and Gender Studies offers students an interdisciplinary, social justice approach to examining the complex ways that gender informs identity, with an emphasis on the intersection of gender with other identity markers such as race, class, sexuality, ability, ethnicity, nation, and religion, in cultures around the world. A field at the forefront of multicultural and transnational scholarship, Women and Gender Studies is dynamic and constantly evolving. Drawing on concepts from Global Feminist Studies and Queer Theory, WGS courses challenge students to analyze gender and sexuality as social constructs both performative and fluid; to think critically about power dynamics based on race, gender, sexuality, social class, ability, and nation; and to develop global perspectives on inequality, development, and human rights issues. In WGS core courses, students study the historical changes forged by the Suffrage, Civil Rights, Gay liberation, and Labor movements, while they examine contemporary social justice movements and activism in their local communities and around the globe on topics ranging from voting rights to representation in government, from sex work to human trafficking, and from the wage and education gaps to the division of labor. The A.A. degree in Women and Gender Studies prepares students to contribute to dialogue on issues of fairness and justice locally, nationally, and globally. The WGS AA helps students prepare for careers in professional fields such as law, education, psychology, administration of justice, and social work; for positions in government agencies and non-governmental organizations focused on human rights and social justice; and for transfer to universities offering students opportunities to engage in advanced scholarship in the vibrant, expanding field of Feminist, Women, Gender, and Queer Studies. Prerequisites for the Women and Gender Studies A.A. degree: none. Recommended preparation: completion of English 1A.

After completing this degree in Women and Gender Studies, a student will be able to:

1. Analyze gender roles using intersectional analysis, via lenses of race, ethnicity, sex identity, gender, sexuality, social class, and ability, in various cultural and historical contexts.
2. Describe gender and sexuality as existing on a continuum rather than as static identities, using historical, psychological, sociological, and semantical language analysis as evidence.
3. Analyze cultural attitudes about sexuality using intersectional, feminist, and historical perspectives.
4. Analyze and critique the social construction of sexuality and gender categories such as lesbian, gay, straight, bisexual, trans, and queer.
5. Compare the social construction of gender, race, class, sexuality, and disabilities in different cultures and historical periods; analyze the intersection of these social constructs in the lives of women, men, and gender variant individuals in different global societies.

Catalog Addendum 2016-2017

6. Analyze and critique gender images in literature, visual and performing arts, media, and popular culture.
7. Examine women's access to political, social, and economic power throughout history and across cultures.
8. Participate in dialogue about fairness and justice in matters related to sex identity, gender, race, ethnicity, class, sexuality, ability, culture and religion.

Major Requirements

1. Complete at least 10 units of Core Courses:

WGS 001 Introduction to Women's Studies	4 units
WGS 003 Introduction to Gender Studies	3 units
WGS 002 Women in the Arts: Multicultural Perspectives	3 units
or	
WGS 004A Women in World Cultures from Prehistory to 1500 CE	3 units

2. Complete at least 9 units from the following:

ART 014 Women in Art History	3 units
BIO 055 Biology of Sex	3 units
H.ED 010 Human Sexuality	3 units
PSYCH 009 Psychology Women: A Multicultural	3 units
WGS 004A Women in World Cultures from Prehistory to 1500 CE	3 units
WGS 002 Women in the Arts: Multicultural Perspectives	3 units
ANTHR 003 Introduction to Cultural Anthropology	3 units
ANTHR 003H Honors Introduction to Cultural Anthropology	3 units
PSYCH 001 General Psychology	3 units
SOC 002 Social Problems	3 units
ENGL 001B English Composition	3 units
ENGL 041 Literature and Film	3 units
ENGL 043 Classical Mythology	3 units
ENGL 043H Honors Classical Mythology	3 units
ENGL 046 Contemporary American Multi-Cultural Literature	3 units
ENGL 046H Honors Contemporary American Multi-Cultural	3 units
ENGL 049 Modern Fiction	3 units
ENGL 049H Honors Modern Fiction	3 units
ENGL 001A English Composition	3 units
ENGL 001C Critical Thinking and Writing	3 units
ENGL 001CH Honors Critical Thinking and Writing	3 units
CHS 005 Diversity: Childhood and Culture	3 units
SOC 028 Sociology of Gender	3 units

OR:

Complete courses identified in the Schedule of Classes as having a Women's Studies, Gender

Catalog Addendum 2016-2017

Studies, and/or Queer Studies focus. Students should consult with the Chair of WGS to determine which courses qualify in a given semester.

Total Major Units: 19
Total Degree Units: 60

To be awarded an A.A. Degree, a student must complete

1. All major requirements (19 units)
2. Additional units to meet the college graduation requirements.

PARK MANAGEMENT AS Associate of Science

The Park Management department meets the needs of three different groups of students: the typical career-oriented college student, the professional wishing a career change and the park professional whose goal is to enhance their skills, obtain in-service training and comply with changing professional standards. Upon completion of the Park Management certificate students will be able to design, develop, and complete projects in the following four areas: park resources management, visitor services, park maintenance, and natural and cultural resource interpretation. The Associates of Science degree is designed for those students who have a desire to pursue a career at the city, county, state and federal levels, as a Park Ranger or Manager, Environmental Education Specialist or Park Naturalist, maintenance worker or manager, resource management technician or manager.

After completing this degree in Park Management, a student will be able to:

1. Design, develop, and complete projects in the following four areas: resources management, visitor services, maintenance and interpretation.
2. Plan and implement a backcountry overnight experience.
3. Use wildland and emergency medical response techniques.
4. Design and develop plans for park facilities.
5. Develop GIS mapping projects and demonstrate the use of GPS.

Major Requirements:

PKMGT 010 Introduction to Park Management	3 units
PKMGT 011 Park Communications	2 units
PKMGT 012A Basic Outdoor Skills	2 units
or	
PKMGT 012B Intermediate Outdoor Skills	3 units
PKMGT 013 Wildland Fire Suppression	2 units
PKMGT 014 Conservation of Our Natural Resources	3 units
PKMGT 015A Duties of the Park Professional	3 units
PKMGT 015B Natural and Cultural Resource	3 units
PKMGT 015C Introduction to Park Maintenance	3 units
PKMGT 016A Introduction to Geospatial Technology	3 units
PKMGT 017 Basic Horticulture for Parks	3 units

Catalog Addendum 2016-2017

PKMGT 018 Park Planning & Design	2 units
PKMGT 019 Wilderness First Responder	5 units
PKMGT 020A Internship	1 unit
PKMGT 020B Internship	2 units
PKMGT 021 Park Operations Laboratory	1 unit

Recommended Electives:

PKMGT 012C Advanced Outdoor Skills	3 units
PKMGT 019B Wilderness First Responder Refresher	2 units
PKMGT 023 Powersaws	1 unit
PKMGT 024 Wilderness Navigation	1 unit

NOTE: Students must also complete AS degree general education requirements for college graduation (25 units). These courses may be double-counted in the following areas: PKMGT 10 Area F; PKMGT 14 Area B; PKMGT 16A Area A.

Total Major Units: 39

Total Units: 60-61

PARALEGAL AS Associate of Science

The Paralegal Associate of Science degree goals and objectives were designed to prepare the student to enter into the paralegal profession. Students who successfully complete the program will be able to • Describe the American legal system • Describe the practice of law and the paralegals role in the legal profession • Demonstrate the skills and knowledge needed to work in civil litigation • Demonstrate the skills and knowledge needed to do legal research • Demonstrate strong written and oral communication skills • Apply the ethical rules and regulations applicable to paralegals and other legal professionals to given situations Inexperienced graduates are employable but will most likely be hired as paralegal assistants (sometimes called “case assistants”) until the employer can accurately gauge the new employee’s level of preparation and skills. The internship requirement of our program is designed to help offset this by assuring that each graduate has some law office experience before looking for his or her first paralegal position. Examples of Paralegal employers include • Law Firms • Government Agencies • Corporate Legal Departments • Non-Profit Organizations • Financial Institutions • Insurance Companies • Real Estate Companies In addition, there are a number of alternative careers for paralegal-trained individuals, including • Investigator or Hearing Officers for Federal, State, and Local Administrative Agencies • Insurance Claims Adjuster • Debt Collector • Financial Services Representative • Legal Writer • Alternative Dispute Resolution (Mediator, Arbitrator) • Tax Preparer • Legal Publishing or Database Company Representative • Project Manager/Sales for legal support software vendors • Contracts Administrator • Compliance Officer in a Corporate Human Resources Department • Clerk or Administrator in the court system. Special note: Coursework may include no more than 12 units for transfer of legal specialty courses from another paralegal program. This degree is all of the requirements for the Paralegal Certificate of Achievement plus general education requirements.

Catalog Addendum 2016-2017

After completing this degree in Paralegal, a student will be able to:

1. Describe the practice of law and the paralegal's role in the legal profession.
2. Demonstrate the skills and knowledge needed to work in civil litigation.
3. Conduct legal research.
4. Apply the ethical rules and regulations applicable to paralegals and other legal professionals to given situations.

Major Required Courses (29 units):

PARA 018 Legal Analysis	2 units
PARA 019 Introduction to Paralegal Studies	3 units
PARA 021 Introduction to American Law	3 units
PARA 022 Civil Litigation Procedures	3 units
PARA 022A Pre-trial Procedures	1.5 units
PARA 023 Legal Research and Writing	3 units
PARA 024A Writing for Law Practice	1.5 units
PARA 025 Legal Ethics and Professional Responsibility	1.5 units
PARA 029A Paralegal Employment Preparation	1 unit
PARA 029B Internship	2 units
PARA 043 Law Office Management	3 units
PARA 065B Microsoft Word for the Law Office	3 units
PARA 068 Computer Assisted Legal Research	1.5 units

Electives from Recommended List (6 units):

PARA 022B Post Trial Procedures	1 unit
PARA 027 Corporate Law	3 units
PARA 030 Business Contract Law	1.5 units
PARA 032 Family Law	3 units
PARA 033 Paralegal Procedures in Real Estate Law	1.5 units
PARA 034 Bankruptcy Law and Procedures	1.5 units
PARA 035A Practical Procedures for Probate	1.5 units
PARA 036 Will Drafting and Basic Estate Planning	3 units
PARA 037 Intellectual Property Law	3 units
PARA 038 Constitutional Law	3 units
PARA 070 Employment Law	3 units
PARA 075 Business Compliance Law	1.5 units
PARA 076 Immigration and Naturalization Law for Paralegals	3 units
PARA 077 Elder Law for Paralegals	1.5 units
PARA 083B Electronic Evidence Discovery	1 unit
PARA 083C Patent Administration for Paralegals	3 units
AJ 004 Legal Aspects of Evidence	3 units
AJ 005 Criminal Investigation	3 units
AJ 041 Introduction to Forensics	3 units

Catalog Addendum 2016-2017

NOTE: No more than 3 units of the Administration of Justice courses and no more than 3 units of the Business courses may be selected as electives.

Minimum of 25 units of General Education.

Total Major Units: 35

Total Degree Units: 60

WVC PARALEGAL PROGRAM LIST OF ABA APPROVED GENERAL EDUCATION – Revised June 2014

Area A - Language and Rationality

English 1A, 1B, 1C

Math D, G, 1, 2, 3A/B, 4A/B/C, 8, 10, 12, 19, 106, 106R

Philosophy 2, 3, 17

Reading 53

Comm 1, 10, 20

Area B - Natural Sciences

Anthro 1

Astronomy 1, 2, 10, 11, 14, 20, 21

Bio 2, 10, 11, 13, 14, 15, 18, 22, 23, 24, 36, 37, 41, 42, 43, 45, 46, 47, 48

Chem 1A/B, 2, 10,

12A/B, 30A/B

Geography 1

Geology 1A/B, 2B, 15, 20

Oceanography 10

Physical Science 10, 20, 40

Physics 2A/B, 4A/B/C, 10

Psych 2, 7

Area C – Humanities

ASL 60A/B

Arabic 1A, 50A/B

Art 1A/B/D, 4, 7, 10, 12A/B, 13, 14

Chinese 50A

English 5A/B, 6A/B, 7A/B, 12, 13, 18, 43, 44, 46, 47, 48, 49

French 1A/B, 2A/B, 50A/B, 51A/B

German 1A/B, 2A/B, 50A/B, 51A/B

Humanities 1A/B, 2, 3

Italian 1A/B, 2A/B, 50A/B, 51A/B

Japanese 1A/B, 2A/B, 50A/B, 51A/B

Latin 50A

Music 1, 2, 9, 10

Philosophy 1, 3, 4, 5, 6, 8, 12

Portuguese 1A/B

Russian 1A/B, 50A/B

Catalog Addendum 2016-2017

Spanish 1A/B, 2A/B, 3A/B, 50A/B, 51A/B

Theatre 1, 10, 14A/B, 15

Area D – Social Science

Series 1

AJ 1

Anthro 2, 3, 4

Econ 1 A/B, 10, 10A

Geography 2, 6

History 4B, 8B, 12, 14, 16, 20, 34

Poli Sci 2, 3, 4

Psych 1, 17, 25

Soc 1, 45

Series 2

History 17B

Poli Sci 1

Area E – Lifelong Learning and Development

Comm 4, 8

Library 4

Psych 12, 25

Area F – Cultural Diversity

Comm 12

Child Studies 5

Counseling 50

English 12, 13, 18, 46

Philosophy 21

Psych 9

Soc 20

Women's Studies 1

Students earning an A.S. in Paralegal must follow both the College's requirements for General Education and the ABA GE rule - 18 units of the GE units the student takes must come from this list. There is no ABA requirement as to which Area the 18 units come from.

MATHEMATICS AS Associate of Science

Mathematics is a multifaceted subject of great beauty and application. The study of math explores some of the deepest questions and puzzles that have ever been encountered and equips the student with a universal language used to study quantities and relationships in all fields. Through the study of mathematics, the student develops both the ability to think logically and abstractly as well as the problem-solving and computational skills necessary for success in any field of study. A major in mathematics transfers to a four-year university where students have the opportunity to complete a Bachelor's Degree in Biology, Chemistry, Computer Science, Economics, Engineering Mathematics, Physics, disciplines in Physical Sciences, and Statistics. Career Options • Actuary •

Catalog Addendum 2016-2017

Appraiser • Assessor • Auditor • Biometrician • Budget Analyst • Casualty Rater • Computer Programmer • Controller • Demographer • Doctor • Econometrician • Engineering Analyst • Epidemiologist • Financial Analyst • Investment Analyst • Lawyer • Management Scientist • Mathematician • Operations Researcher • Public Opinion Analyst • Statistician • Surveyor • Systems Analyst • Teacher • Urban Planner.

After completing this degree in Mathematics, a student will be able to:

1. Solve problems using mathematical symbols, operations, and techniques appropriate to the course content and level of study.
2. Apply appropriate technology including calculators and computers to the solution of mathematical problems.
3. Demonstrate computational, estimation, and problem-solving skills.
4. Construct mathematical models of physical problems, draw conclusions from these models, and communicate their conclusions.
5. Formulate and test mathematical conjectures.
6. Adapt general mathematical techniques to course-specific problems.

Core Major Requirements (23 units):

MATH003A Calculus and Analytic Geometry	5 units
MATH003B Calculus and Analytical Geometry	5 units
MATH004A Intermediate Calculus	5 units
MATH004B Differential Equations	4 units
MATH004C Linear Algebra	4 units
or	
MATH019 Discrete Mathematics	4 units

Required Electives: Select two courses from the list below (6 - 10 units):

BIO040 Organismal Biology	4 units
BIO041 Principles of Animal Biology	5 units
BIO042 Principles of Plant Biology	5 units
BIO043 Principles of Cell Biology	5 units
CHEM001A General Chemistry	5 units
CHEM001B General Chemistry	5 units
CHEM012A Organic Chemistry	5 units
CHEM012B Organic Chemistry	5 units
CIS004A Computer Programming I (C++ Programming)	4 units
CIS004A1 Computer Programming I (Java)	4 units
CIS004B Computer Programming II (c++ Language)	4 units
CIS004B1 Computer Programming II (Java)	4 units
CIS037 C Programming	3 units
ECON001A Principles of Macroeconomics	3 units
and	

Catalog Addendum 2016-2017

ECON002A Principles of Macroeconomics Lab	1 unit
ECON001AH Honors Principles of Macroeconomics	3 units
and	
ECON002AH Honors Principles of Macroeconomics Lab	1 unit
ECON001B Principles of Microeconomics	3 units
and	
ECON002B Principles of Microeconomics Lab	1 unit
ECON001BH Honors Principles of Microeconomics	3 units
and	
ECON002BH Honors Principles of Microeconomics Lab	1 unit
ENGR021 Intro Computing for Scientists and Engineers	3 units
GEOL001A Physical Geology	4 units
GEOL001AH Honors Physical Geology	4 units
GEOL001B Historical Geology	3 units
and	
GEOL002B Historical Geology Laboratory	1 unit
MATH004C Linear Algebra	4 units
MATH010 Elementary Statistics	4 units
MATH010H Honors Elementary Statistics	4 units
MATH019 Discrete Mathematics	4 units
PHYS002A General Physics -- Mechanics	5 units
PHYS002B General Physics -- Electricity and Magnetism	5 units
PHYS004A Engineering Physics--Mechanics	5 units
PHYS004B Engineering Physics - Electricity and Magnetism	5 units
PHYS004C Engineering Physics-Light, Heat and Waves	5 units
PHYS004D Advanced Topics in Modern Physics	3 units

Total Major Units: 29-33

Total Degree Units: 60

To be awarded an A.A. Degree, a student must complete

1. Core major requirements and required electives (29-33) units.
2. Additional units to meet the college graduation requirements.

Certificates

PARK MANAGEMENT Certificate of Achievement

The Park Management department meets the needs of three different groups of students: the typical career-oriented college student, the professional wishing a career change and the park professional whose goal is to enhance their skills, obtain in-service training and comply with changing professional standards. Upon completion of the Park Management certificate students will be able to design, develop, and complete projects in the following four areas: park resources management, visitor services, park maintenance, and natural and cultural resource interpretation. The certificate is designed for those students who have a desire to pursue a career at the city, county, state and federal levels, as a Park Ranger or Manager, Environmental Education Specialist or Park Naturalist, maintenance worker or manager, resource management

Catalog Addendum 2016-2017

technician or manager.

After students complete this certificate in Park Management, they will be able to:

1. Plan, design, and complete a maintenance project.
2. Design, develop, and complete projects in the following four areas: resources management, visitor services, maintenance, and interpretation.
3. Plan and implement backcountry overnight experiences.
4. Use wildland fire and emergency medical response techniques.
5. Develop GIS mapping projects and demonstrate the use of GPS.
6. Develop plans and designs for park facilities.

Major Requirements (38 - 39 units):

PKMGT 010 Introduction to Park Management	3 units
PKMGT 011 Park	2 units
PKMGT 012A Basic Outdoor	2 units
or	
PKMGT 012B Intermediate Outdoor Skills	3 units
PKMGT 013 Wildland Fire Suppression	2 units
PKMGT 014 Conservation of Our Natural Resources	3 units
PKMGT 015A Duties of the Park Professional	3 units
PKMGT 015B Natural and Cultural Resource	3 units
PKMGT 015C Introduction to Park Maintenance	3 units
PKMGT 016A Introduction to Geospatial Technology	3 units
PKMGT 017 Basic Horticulture for Parks	3 units
PKMGT 018 Park Planning & Design	2 units
PKMGT 019 Wilderness First Responder	5 units
PKMGT 020A PKMGT Employment Preparation	1 unit
PKMGT 020B Internship	2 units
PKMGT 021 Park Operations Laboratory	1 units

Recommended Electives: Units

PKMGT 012C Advanced Outdoor Skills	3 units
PKMGT 019B Wilderness First Responder Refresher	2 units
PKMGT 023 Powersaws	1 unit
PKMGT 024 Wilderness Navigation	1 unit

Total Certificate Units: 38-39

PARALEGAL Certificate of Achievement

The Paralegal Certificate of Achievement goals and objectives were designed to prepare the student to enter into the paralegal profession. Students who successfully complete the program will be able to • Describe the American legal system • Describe the practice of law and the paralegals role in the legal profession • Demonstrate the skills and knowledge needed to work in civil litigation • Demonstrate the skills and knowledge needed to do legal research •

Catalog Addendum 2016-2017

Demonstrate strong written and oral communication skills • Apply the ethical rules and regulations applicable to paralegals and other legal professionals to given situations
Inexperienced graduates are employable but will most likely be hired as paralegal assistants (sometimes called “case assistants”) until the employer can accurately gauge the new employee’s level of preparation and skills. The internship requirement of our program is designed to help offset this by assuring that each graduate has some law office experience before looking for his or her first paralegal position. Examples of Paralegal employers include • Law Firms • Government Agencies • Corporate Legal Departments • Non-Profit Organizations • Financial Institutions • Insurance Companies • Real Estate Companies In addition, there are a number of alternative careers for paralegal-trained individuals, including • Investigator or Hearing Officers for Federal, State, and Local Administrative Agencies • Insurance Claims Adjuster • Debt Collector • Financial Services Representative • Legal Writer • Alternative Dispute Resolution (Mediator, Arbitrator) • Tax Preparer • Legal Publishing or Database Company Representative • Project Manager/Sales for legal support software vendors • Contracts Administrator • Compliance Officer in a Corporate Human Resources Department • Clerk or Administrator in the court system. Special Note: Coursework may include no more than 12 units for transfer of legal specialty courses from another paralegal program.

After students complete this certificate in Paralegal, they will be able to:

1. Describe the practice of law and the paralegal’s role in the legal profession.
2. Demonstrate the skills and knowledge needed to work in civil litigation.
3. Conduct legal research.
4. Apply the ethical rules and regulations applicable to paralegals and other legal professionals to given situations.

Major Required Courses (29 units)

PARA 018 Legal Analysis	2 units
PARA 019 Introduction to Paralegal Studies	3 units
PARA 021 Introduction to American Law	3 units
PARA 022 Civil Litigation Procedures	3 units
PARA 022A Pre-trial Procedures	1.5 units
PARA 023 Legal Research and Writing	3 units
PARA 024A Writing for Law Practice	1.5 units
PARA 025 Legal Ethics and Professional Responsibility	1.5 units
PARA 029A Paralegal Employment Preparation	1 unit
PARA 029B Internship	2 units
PARA 043 Law Office Management	3 units
PARA 065B Microsoft Word for the Law Office	3 units
PARA 068 Computer Assisted Legal Research	1.5 units

Electives from Recommended List (6 units)

PARA 022B Post Trial Procedures	1 unit
PARA 027 Corporate Law	3 units
PARA 030 Business Contract Law	1.5 units

Catalog Addendum 2016-2017

PARA 032 Family Law	3 units
PARA 033 Paralegal Procedures in Real Estate Law	1.5 units
PARA 034 Bankruptcy Law and Procedures	1.5 units
PARA 035A Practical Procedures for Probate	1.5 units
PARA 036 Will Drafting and Basic Estate Planning	3 units
PARA 037 Intellectual Property Law	3 units
PARA 038 Constitutional Law	3 units
PARA 070 Employment Law	3 units
PARA 075 Business Compliance Law	1.5 units
PARA 076 Immigration and Naturalization Law for Paralegals	3 units
PARA 077 Elder Law for Paralegals	1.5 units
PARA 083B Electronic Evidence Discovery	1 unit
PARA 083C Patent Administration for Paralegals	3 units
AJ 004 Legal Aspects of Evidence	3 units
AJ 005 Criminal Investigation	3 units
AJ 041 Introduction to Forensics	3 units

Note: No more than 3 units of Administration of Justice courses may be selected as electives.

Total Certificate Units: 35