



Steps to Follow for a Smooth Registration

STEP 1 Apply Online

Fill out the Online Application. Go to www.westvalley.edu and click "Apply Now". After you hit submit, you will receive two emails:

- **Email #1** – confirmation that your online application was received
- **Email #2** (within 48 hours) – registration information including your registration date and your student ID number

NOTE: You can also apply in person at the Admissions & Records Office.

STEP 2 Complete your Assessment

All first-time students are required to complete Assessments in English writing, Reading and math. ESL (English as a Second Language) assessments are also available. For Assessment information, times and locations go to: www.westvalley.edu/assess/schedules.html

STEP 3 Sign up for and attend Orientation

Improve your success in college by attending Orientation: learn about college, complete an Educational Plan and meet with a counselor. All first-time students are required to attend Orientation.

Register for Orientation by going to www.westvalley.edu and clicking on "MyWebServices". Different Orientation options are available: classes, workshops & online.

For more information, go to: www.westvalley.edu/admissions/orient.html

STEP 4 Apply for Financial Aid

Get help paying for college! Fill out the Free Application for Federal Student Aid (FAFSA) at: www.fafsa.ed.gov for help with your college costs.

Complete the BOGW (Board of Governors Fee Waiver): www.westvalley.edu/financialaid/forms.html#bogwapp and waive your enrollment fees and half of your parking fees. Need help? Stop by or call the Financial Aid Office at 408.741.2024 go to www.westvalley.edu/financialaid for more information.

STEP 5 Register for your classes!

Register for your classes: by using MyWebServices at www.westvalley.edu.

Pay your fees. Attend class. Let us know how we can assist you in reaching your goals. Need help? Call Admissions and Records at 408.741.2001 or email us at: askwvc@westvalley.edu. Remember, as a student you are responsible to meet add and drop deadlines. Plan accordingly.

President's Welcome:



West Valley College & YOU- a team that will accomplish your educational dreams! Whether you wish to take courses in preparation for transfer to a UC, CSU, or other university; gain a valuable career or technical education; or sharpen your skills in subjects that will give you the foundation to successfully pursue your goals, West Valley College will make the difference in your life!

Lori Gaskin, Ph.D.,
President, West Valley College

It begins here: then go there! Take the guesswork out of the transfer process.

West Valley College is one of the top transfer colleges in the state. We offer many resources designed to help you get into the 4-year college or university of your choice.

How to transfer successfully:

- It is important to plan carefully! By selecting the appropriate classes, you can satisfy both the Lower-Division General Education and many WVC core major requirements.
- Meet with a counselor. Your counselor will help you with course planning, choosing a major, and selecting a college or university. Our counselors will guide you step-by-step through the transfer process. To make an appointment with a counselor, please call 408.741.2009. We are located directly behind the Admissions and Records Building.
- Visit the Transfer Center (located in the Counseling Center). The Transfer Center provides information about eligibility requirements, transfer articulation agreements (course-to-course equivalencies) with the University of California (UC) and California State University (CSU) systems and private universities, college representatives, campus visits, transfer fairs, application workshops and deadlines, and more.
- Lock in your admission by completing a TAG or "Transfer Admission Guarantee." You will be guaranteed admission into one or more of the following institutions (pending fulfillment of your contract):

UNIVERSITY OF CALIFORNIA: UC Davis, UC Irvine, UC Merced, UC Riverside, UC Santa Barbara, UC Santa Cruz, UC San Diego

CALIFORNIA STATE UNIVERSITY: CSU East Bay, CSU Monterey Bay

NOTE: See a counselor to learn how to qualify for priority consideration at San Jose State University and UCLA.

PRIVATE UNIVERSITIES: Santa Clara University

Visit the Transfer Center or go to www.westvalley.edu/services/transfercenter to learn more.