### WEST VALLEY COLLEGE

***STUDENT SERVICES COUNCIL***

**NOTES OF 10/23/07**

<table>
<thead>
<tr>
<th>Attendance</th>
<th>Pres.</th>
<th>Abs.</th>
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<tbody>
<tr>
<td>Ernie Smith</td>
<td>X</td>
<td>Vice President, Student Services</td>
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<tr>
<td>Susan Horton-Folmer</td>
<td>X</td>
<td>Educational Transition</td>
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<tr>
<td>Len Schreibstein</td>
<td>X</td>
<td>Director, DESP</td>
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<tr>
<td>Angelica Buendia-Bangle</td>
<td>X</td>
<td>Academic Senate</td>
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<tr>
<td>Martin Jue</td>
<td>X</td>
<td>Coordinator, Tutorial Services</td>
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<tr>
<td>Linda Gibson</td>
<td>X</td>
<td>Dean of Matriculation/Counseling</td>
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<tr>
<td>Maritza Cantarero</td>
<td>X</td>
<td>Director, Financial Aid</td>
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<tr>
<td>Joe McDevitt</td>
<td>X</td>
<td>Outreach</td>
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<tr>
<td>Paula Pritchett</td>
<td>X</td>
<td>Director, Admissions and Records</td>
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<tr>
<td>Becky Perelli</td>
<td>X</td>
<td>Director, Health Services</td>
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<tr>
<td>George Magelles</td>
<td>X</td>
<td>Classified Senate Representative</td>
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<tr>
<td>Michael Byers</td>
<td>X</td>
<td>Career Programs</td>
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<tr>
<td>Melissa Salcido</td>
<td>X</td>
<td>Co Chair Counseling</td>
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<tr>
<td>Irene Serna</td>
<td>X</td>
<td>Director, EOPs</td>
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<tr>
<td>Carol Pavan</td>
<td>X</td>
<td>Counseling Department Co-Chair</td>
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<tr>
<td>LeAnn McGinley</td>
<td>X</td>
<td>Assessment</td>
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<tr>
<td>Michelle Donohue</td>
<td>X</td>
<td>Campus Center Director</td>
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<tr>
<td>Ginny Aragon</td>
<td>X</td>
<td>Dean, Student Support Services</td>
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<tr>
<td>Tom Golbetz</td>
<td>X</td>
<td>Division Chair</td>
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<tr>
<td>Chris Oakes</td>
<td>X</td>
<td>Bookstore Representative</td>
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**College Council Update**

(no updates)
DCC Update

A report was given by Tom Golbetz regarding the ranking of the 8 new faculty position proposals. The departments that sent in position proposals are as follows:

Architecture
Biology
Counseling (ET)
French
Interior Design
Math
PE Instructor/Basketball Coach
Reading.

Carol Pavan will go over the rankings of each position. They are hoping to lobby the President to hire as many positions as possible. They are hoping to hire at least 80% off the list. If anyone has questions about the positions they are requested to contact either Tom Golbetz or Carol Pavan.

The following topic was not official but was discussed extensively due to it’s relevance to the hiring of one of the positions:

English 905 may have a new co-requisite of Reading 961. This may cause the increased need for a reading instructor. Dr. Smith asked whether this would affect the amount of reading waivers. According to Tom initially there would not be an affect due to the students that are grandfathered-in. Also the students who test into English 1A but have not passed the reading may still need waivers. The students that place into English 905 would be taking Reading 961 which is not the graduation requirement these students would still need to re-test or take Reading 53. The reason that English 1A has not had a reading co-req is because of lack of instructors. The new co-req if approved would be effective Fall 2008.

4 x 4 Update

Becky Perelli updated the committee on the “4x4 on the Road” which is created to provide interdisciplinary tools for personal development. Four faculty members from four different divisions can apply for a grant and then go back to their divisions with a final report on their findings. Becky will provide more information about this topic at the next meeting.

Construction Update

Dr. Smith gave a brief update on the construction projects. So far all of the construction projects are running smoothly and Dr. Hartley is making sure that everything will be completed as scheduled.

Landcorp Funding

An aside from Dr. Smith to the group; be sure to spend your Landcorp funds by the end of this year if you were awarded any.
**Student Health Fee**

Becky Perelli reiterated the price index (raises the price $1.00 each time). Last spring the student fees were raised from $14 to $15 due to AB982. The Vice-Chancellor ruled that the fees could be raised to $16 due to the index but opted to not increase it. This fee hike would provide more mental health services. The students approved the fee hike. This fee hike would be implemented next summer after Board approval. Also, the Board would have to approve it by March in order to have it in the Fall Catalog.

The question of whether all students, regardless of the amount of units, would have to pay the same fee was posed by Tom Golbetz. According to Becky Perelli the answer was, yes.

Len Schreibstein asked how this new service would be different from the crisis intervention program.

Becky stated that because there is fewer personal counseling now having a full time mental health specialist for the students is very important.

The current student fee for Summer is $12 and $ for Fall. The new fees would be $13 for Summer and $16 for Fall. There are no student fees during the winter session.

Ginny Aragon wanted the group to be aware of the “big picture” when discussing possible fee hikes because if every department raised there fees, even though it may be just $1 it can add up in the end.

Michelle Donohue wanted to add to the discussion a possible fee increase for student activities. Also, she requested that Becky send the group the student fee schedule for other schools.

Becky agreed to send the group a list but stated that because of the stratification of the different schools it would be difficult to do a comparison. Also, the other schools may have similar fee schedules but may not provide student health services never mind mental health services. She wanted to point out that these aren’t just random fees. We are mandated to do this is we want to apply for any monies and currently we are running against regulations. Therefore, unless we comply we will be charged penalties.

Leanne McGinley wanted to add that it may not be fair to charge the whole when only a few would be using these mental health services. She wanted to know if there were any advantages to serving the few since it affect the entire student body.

Dr. Smith requested there be a list made that shows all the current fees so that this matter can be discussed more in-depth. He also wanted to add this to the next meeting’s agenda.

**Mental Health Services**

A discussion as to which committee Mental Health Services should be under was discussed. Dr. Smith stated that this district was deeply steeped in shared governance therefore it could be under different committees. The group concluded that it should be solely under the Academic Senate.

**High School Conference Day**
High School Conference Day is scheduled for Wednesday, November 7th, 2007. The committee has mailed and emailed the invitations would appreciate any help manning the information table. Also, it is the 20th anniversary of High School Conference Day. This year they will highlight the Business Department. All of the RSVPs will be sent to Loretta McMahon.

Dr. Smith has requested that the committee send invites to the Board members and possibly look into sending invites to the mayors of San Jose, Campbell, Saratoga, and Los Gatos.

**Other**

Paula Pritchett: Priority registration- everyone needs to update their cohorts.

CCDug- will be going to Datatel conference so if anyone has any questions about the new Datatel update to please ask Paula so that she can find out the information for you.

Ginny Aragon: A/R will be closed 10/26/07 (Friday) from 9:00a.m. – 1:30p.m. for a fire drill exercise.

FRISK training- Nov. 22d from 1 – 4p.m. in the Club Room. Call and RSVP by Thursday. (All supervisors are welcome).

Michelle Donohue: Food Services Forum- the event went well, and the attendance was great. We should get an update from Mike Renzi. Larry the head chef is the current point person for the food service vendor. The vendor has by the end of January to be fully functional.

Joe McDevit: Middle College event in the Club Room 10/24/07

Carol Pavan: Early Alert- Calls have been made to 700 students and many have made appointments to come in and see a counselor.

Susan Horton: Standard 2B Committee may be asking for evidence about accreditation.

George Magelles: Personal Counseling- The case studies are maxed-out. The students who have aged out of foster care support group is on campus and they can be referred to either George or Helen Pivk.

LeAnn McGinley: Norsemen- Is it still available? Yes

Becky Perelli: All of San Diego county schools are closed all the way up to Moorpark due to the fires.

LeAnn McGinley: All the ashtrays on campus have been removed.

Irene Serna: Congratulations to Melissa Salcido on a successful Puente dinner.

Melissa Salcido: Puente Dinner- 50 students were at the dinner.
Len Schreibstein: Basic Skills- Trying to meet every Friday and are doing self assessments. November 9th lost cost training at Laney College and the fee is $15 and includes lunch.

Dr. Smith: Did we receive more Matriculation and EOPs money? Yes

Irene Serna: Basic Skills- Talked to the ESL department chair regarding doing early alert.

Dr. Smith: Please email any recommendation of people that should be added to the membership (CC: Angela/Donna)

Becky Perelli: 5th Day Forum- Green initiative (not including smoking policy) Nov. 29th may discuss the smoking policy.