NOTES FROM 2/10/09

Attended: Ernie Smith, Tom Golbetz, Melissa Salcido, Inge Bond, Carol Pavan, Ginny Aragon, Angelica Bangle, Joe McDevitt, Paula Pritchett, Irene Serna, Cheryl Miller, Chris Oaks, Michelle Donohue, LeAnn McGinley, Susan Folmer, Maritza Cantarero, Becky Perelli, Martin Jue, Donna Brosamer.

VP Update

Ernie welcomed everyone back. He announced that we are well on the way of recouping our FTES, we are up in attendance and we have reason to be optimistic.

The District vice chancellor position is it the finalist stage. We have three good candidates and they are very strong.

Dr. Smith said the contract for the Campbell Center is up in August. We are looking at a new sight at San Tomas Expressway and Hamilton Avenue. It looks very promising.

The Organizational reorganization suggestions are being looked at and trying to put together some ideas that we can work with. Ernie emphasized that we don’t want to go down the road of layoffs. Everything is being done to keep that possibility out of the choices.

Student Services Day

Student Services Day for Spring is on February 25 from 10:00a-2:00p. So far seven tables have been reserved. They are still accepting reservations for tables with the theme of It Takes a Village. There will be a best decorated table award of an ice cream social for the department who wins this prize. Please contact Michelle Donohue’s office if you would like to participate. We would like to see tables from instructional areas and student services areas.
Ernie said he loved welcome week. He really appreciates the Campus Center and all of their efforts.

Reorganization Resolutions from Academic Senate

Angelica Bangle said they sent out the resolutions from the Senate to everyone and did not want to go over them in SSC. She did want to let us know that the Senate realizes that we are all in this together and the Senate hopes to encourage this to keep us working together.

Angelica announced that Carol Pavan has been named the VP of the Academic Senate.

Reports on Reports

DCC Update

Tom reported that there have been no DCC meetings but they have had several PGC meetings.

He reported that the Winter session was up about 35%, and that we are looking on target to restore our FTES. We are anticipating a big enrollment in the Summer session.

Tom said that San Jose State cut back on accepting students for Fall 2009 by about 3,000.

We are looking at a five week Winter session as suggested by the CCBT.

If there are any needs in the area of instruction supplies, ie hardware and software, there is some money available in IELM funds. To apply see Mike Renzi as to how to receive these monies. It isn’t just for instruction, Student Services has the ability to use these funds as well.

College Council Update

1. IELM Funding: President Hartley suggested that we increase the reserve to $68,000 to ensure that the library and TV/AV are covered for next year if the State deleted this fund. Vice President Renzi distributed the augmentation list that could be funded from the IELM list. President Hartley said that the items listed as supplies, i.e. paper pencils, fabrics would not qualify for IELM funding. We are looking for items that have a depreciable shelf life. Yanghee explained that the top two items are for periodical requisitions and Electronic database subscription fees. These used to be part of fund 100 before the budget was reorganized during the last round of budget cuts. President
Hartley would like to have recommendations from the Division Chair Council and President’s Cabinet on how to spend the remaining $37,748 for the reserve. The council deferred this amount as a source of funding for items on the already established list presented today. The IELM funding with the increased reserve amount was approved as presented, (M/Hartley, S/Fishbaugh, UA). After this augmentation request list goes to Division Chair Council, their recommendations would come back to the College Council for approval in January 2009.

**INFORMATION ITEMS:**

President Hartley distributed the goals for the district which were created by three different groups, the President’s Cabinet, EMT and College Council. Ms. Rogers send these all out electronically. These were only drafts to be used for discussions with constituencies.

1. **CCBT Organizational Recommendations:** President Hartley turned to the org rev. He attended the Academic Senate and they had discussions for what they could do and things that would effect them. He thanked Academic Senate President Bangle for leading the discussion in a healthy direction. Classified Senate President Kinley said that CS looked at all of the recommendations 1-10 and looked for common themes and then reached consensus on support or lacking support for each of the ten.

   Vice President Fishbaugh shared items not understood from DCC:
   - The District already supplied software and systems for tracking classrooms use, but the more fundamental issue it that the data from IS into the system was neither timely nor accurate.
   - The lumping into the 6300 code-conclusions were drawn on an aggregate budget that did not pertain to just counseling staff.
   - The specific cost of programs was unclear and it remained for us to determine where the programs costs lie. The review does not go into the different costs at each college of programs and cover redundancies between programs. They did not have a chance to read the current’s year’s program reviews.
   - It did not address the district-wide large scale planning was not laid out but this is for fast fixes to be done in the next 18 months. CCBT felt that the major changes would not be necessary, given the included measures already outlined in the report, with no need for Draconian measures. The legal hurdles alone-cost and time- would wipe out savings of the merge to one college.
   - When comparing us with other Districts, are the ones we are being compared to paragons of success in certain areas, since a couple have been on the ACCJC. President Hartley said that these districts are not in fiscal trouble like we are and that was the purpose of the review. The fixes will have to be fiscal.
Classified Senate President Kinley shared that the position control was not fully understood by CCBT. The recommendation that the foundation be used to fund benefits for retirees was deemed inappropriate in this fiscal climate.

**Recommendation One:** The greatest responsibility for the restoring FTES falls with Division Chair Council and Office of Instruction. Division Chair Maia shared that English had added 3 students each course and Communications studies added two each to all their classes. Certain science and math classes were having objections on load issues (ACE contract issues) and would not be adding students to their classes.

Academic Senate President Bangle said that Academic Senate was very happy with Division Chair Maia’s sharing. The Academic Senate was 100% in favor of restoring FTES at no additional cost. Some faculty have been sending emails against adding extra students. Classified Senate said that they fully supported restoring FTES and would do anything they could to support faculty and administration in achieving this goal. Classified Senate President Kinley said that we would like to look at adding Friday classes.

Institutional researcher Bond shared data on IGETSE (Gen Ed) night classes and the possibility of taking all the classes for the degree at night. Students were currently not able to do that at our colleges. Student Services Council was totally supportive, and would commit to canceling classes with less than 20 students to ensure cost effectiveness. The counseling staff will make sure that all support services for success are available.

President Hartley shared that the 5-week wintersession is an option and would allow more disciplines to offer classes, ones that could not be held in 4-weeks and be comparable. This change needed to be run by the English and Math Depts. The Representatives on Academic Senate agreed that it would be a good idea. Dr. Maia did not feel that this could be done in five weeks and learn anything. There was not time for revision, and it was not pedagogically sound.

President Hartley said that other colleges are doing it, so why could we not do the same? It may be that they have a lower level course offering. Dr. Bangle said that faculty member Lenore Harris was very careful about choosing the correct courses for this shortened schedule. The Academic Senate would support the five-week session for the departments to determine the classes they wanted to teach. Division Chair Maia wanted to say we should not make a decision on false information. President Hartley said that the faculty should be free to teach their classes that they feel they could do the class well in the five-week period. A department does not have the authority to tell a faculty member that they cannot teach a specific class. Vice President Fishbaugh shared that there is an undercurrent from some faculty about using daily positive accounting and if a student leaves before census, does that make it not worth holding the course? VP Renzi shared that many students go to DeAnza for the short quarter systems- students like short
classes-from Ms. Omidvar as a student and ASO representative. She also said the students would not favor deleting Spring Break.

Dr. Bangle said that Academic Senate was at a breakthrough in the belief that we have no accountability about what we do. The schedule needed to be driven by the student’s needs. We truly needed to be in a culture of student centeredness. Not teaching on Fridays because we want a day off is not acceptable anymore. We recognized that the recommendations are not going to be easy, but this discussion needs to shift our culture to be the best college that we just love and our students succeed according to their needs.

Division Chair Maia said that the Division Chair Council was very much in support of Wintersession. ACE representatives feel that wintersession is not efficient, but the current data shows different. Spring would be one week longer and end later in beginning of May. ASO Representative Saba said that she likes the four week class and asked if we could just extend the hours. Vice President Fishbaugh shared that each day is a week, and students can get too far behind to catch up. Wintersession could be a mix of four and five week classes. Student services Representative Perelli asked how we were doing overall from a retention and success viewpoint. The statistics say that the online classes were not as good for retention and had a higher drop rate.

Classified Senate President Kinley suggested that it would be a good idea to send out the summaries to everyone. Since it is 2:00 p.m., we will continue this discussion on January 8. President Hartley said that we needed to be as concrete in the implementation of the recommendations. Student services Representative Perelli asked if it would be appropriate to solicit commentary. What was the most specific level of each recommendation?

President Hartley said that the theme was increasing accountability. This meant the administrators since they are the only ones legally bound by contract, and the team suggested that they needed to change the structure, i.e. deans instead of department/division chairs. President Hartley and Vice President Fishbaugh have been asked to give a discussion on a dean vs. division chairs structure. Dr. Bangle said that program modification could be done more at Academic Senate level, like consolidating departments that share faculty.

2. Announcements: Vice President Fishbaugh has a positive announcement- Heidi Diamond has considered and decided to take on the role of Accreditation Liaison. She will be going to the conference in San Jose Accreditation Orientation Institute. The AS has affirmed the Appointment.

Two Homework assignments:

- Send your Org. Review recommendation/suggestion notes to Ms. Rogers in the President’s Office to distribute to College Council, and
- Distribute District Goals to Constituents for input and discussion.
Org. Review input should go to Chancellor Hendrickson by January 18, 2009, and our input is already great. It would be optimal to narrow it down on January 8.

**Enrollment Report**

As of today we have registered 11,007 students for Spring 2009. Our FTES is 3716 and needs to be up to 4,000.

Ginny offered Kudos to the classified staff for their hard work these past weeks.

**Student Mental Health Initiative**

The Student Mental Health Initiative, Proposition 63, is state monies distributed to colleges through the county. There is quite a bit of money in that account that has yet to be distributed because first of all the State doesn’t know exactly what services are needed at the colleges for the students and secondly have not set up a process for the distribution of these funds. Becky is one of a committee of CSU, UC and CC that are holding discussions to help the state reconcile these issues.

Becky also wanted to mention that the Health Center besides all they do, still have food coupons for students who need them and TLC bags with toothpaste, a toothbrush, soap and other personal necessities students may need. If you have extra of these items, please feel free to take them up to the Health Center to donate for the TLC bags.

**How can the Health Center help prevent stress?**

This subject will go on the next meeting’s agenda to be discussed at that time.

**Other**

**Bookstore** – Chris has had a few problems that have been resolved in the bookstore one which was with online and another with a non-sighted student.

**Financial Aid** – Is holding workshops for 2009-2010 applicants for Financial Aid and is still helping students for 2008-09. There are flyers around campus regarding these workshops.
Maritza also passed around flyers for scholarships which are due 2/20/09 at 2:00pm. Please help students anyway you can apply for these scholarships, ie recommendation letters, etc.

**Academic Senate** - Angelica announced they are still looking for a Senator-at-large for adjunct faculty to apply for the senate.

**A&R** – Paula announced that add codes can be entered on the phone and the web.

She also announced that the census date is February 17, and that refunds are due by the 12th.

**EOPs** – Irene announced that the EOPs Program Specialist position is at the final interview stage.

She also announced that EOPs is at their cap and have taken all the students they are going to take. Alicia Cardenas is out on maternity leave and Melinda Tran is back filling for her.

**DESP** – Cheryl announced that their on to college night is March 25.

**Graduation Committee** – Michelle said that our graduation is set for May 29, 2009 and will be held at West Valley College. The first meeting of the Graduation Committee is next Thursday.

**ET** – The counselors in ET are visiting ESL classes and offering orientations

The flex day workshops on retention which had a student panel and an instructor panel went very well.

The next meeting of the Student Services Council will be **Tuesday, February 24, at 12:30pm in the Club Room.**