9/7/2010 SSC Meeting Notes


Phone Tree
- Where “Division Chairs” appears add the phrase “or appropriate manager/ supervisor.”
- WVC process chart should match the District Wide process and phone numbers.
- Change wording from “Emergency Phone Tree” to “Non-emergency Phone Tree”
- Each dept. review and submit Incident Phone Tree by next meeting.

SSC Membership
- Classified Rep.: Michelle D.
- Academic Rep: TBA
- Student Rep: TBA... Student Elections are underway, results TBA at end of Sept.
- Diversity needs to be advocated: are the Student Equity and the Diversity and Inclusion Committee still meet? Is there SSC representation? What are the steps to get those committees active again?
- Matriculation Advisory Committee and Matr. Steering Comm. were combined into one committee.
- Send updated committee membership to Carol P.
- Carol will collect committee info and forward to Loren
- Carol will check with Academic Senate for a SSC rep and ask for about task committees such as Diversity & Inclusion and Student Equity Committee.

Last Year’s Accomplishment
- Budget: Strong SS representation to College Council
- Administrative Procedures: Completed and sent to Dr. Gaskin, waiting for further feedback.
- “If A Student Dies”: This needs to be finalized.
- Retreats:
  o DCC decided students just have 2 weeks after ADD CODE has been given out to add
  o “Preferential Rehires”: look into how this process works
  o Electronic Ed Plans: Click on “Advisor” through Mywebservices to do a degree audit.
  o Degree audit is currently not updated.
  o SARS – get info from Tersa to provide SARS overview
- Mini workshops
- College Schedule1689351