Move to approve SSC 9/21 Minutes with changes. 
MSC: J.Finch, M.Donohue-Mendoza, Unanimous

REVIEW OF SSC ASSIGNMENT: HEOA
- Go through inventory and reference links if available 
- Provide exactly where the info is located, the “URL” 
- Becky will look into Health and Safety, Maritza will look into Financial Aid 
- Michelle will look into voter registration for students.
- Marta, Job Placement info currently “Does not exist”
- Please provide info to Dr. Hindes by days end of each service/program areas
- Bookstore already provides the required HEOA information including the ISBN numbers for textbooks.

TRiO—LEE RODRIGUEZ
- Welcome to Lee Rodriguez 
- Access grant given back to Mission after appeals (reinstatement) 
- TRiO programs have been around for 40 years 
- Target goal is for 140 students; at risk, low income, 1st generation college, Pell eligible, with disability, 1/3 have to be low income (US citizens, green card eligible)
- Benefits include one on one tutoring, college tours
- Slogan is “Trio Works”
- Lots of celeb folks and known folks have used trio
- Not using a cohort model
- Using the “First Year Exp.” model
- Targeting students who do not currently receive services
- 1st priorities given to students w/o resources, 2nd priority given to EOP, or other service students
- Performance reporting based on graduating & transferring
- There are 6 Trio programs + dropout trio
- Once in a Trio program, the student is auto qualified for 4 yr college Trio programs
- Vets. have to meet all eligibility req.

BUDGET WORKSHOP
- For fund 100
- Admin/ managers, please attend
- “zero based budget”
- Fund 120 Admins are encouraged to go
- Reason for zero-based budget is to address deficits, and prioritize requisitions backed by program review and documented impact on program due to cuts

REG UPDATE—GINNY ARAGON
- Schedule by 11th, online before
- Title 5 groups REG the week of Thanksgiving
- Options are being discussed
- Will know for sure by Thursday
- Cohort cleanup with be in find of out

PROGRAM REVIEW
- Gentle reminder about moving forward with program review
- LeAnn: Student Services have been more focused in their measuring of activities, 68% of programs have done some sort of measurement to date, SS is looking good in comparison to Instruction.
- Tracking sheets are available online
- Measurement is important
- Results of measurements lead to implementation of change, then re-evaluation and further change, it goal is continual improvement
- Templates have been sent out, LeAnn can send again upon request
- Review other colleges’ SLO’s with caution, their situation, goals, environment, and other things may be different than WVC
- The Student Services “Re-Org Chart” was distributed to SS Council because we’ve had new staff join us since or have left us since it was approved, but the SS organizational structure has not changed since its approval by College Council
- The name of the Director of Enrollment, Admissions, Records, and Assessment/Testing Center will included when the position is filled
COLLEGE COUNCIL REP—JEAN FINCH
- At CC Michael provided new procedure for requesting facility improvement. There is a new form for funding request over $10,000.
- Michelle: Book Rental Program will have an impact on Student Activities funding stream, there will be further implications such as impacts on other areas, there would be a decrease of about $85,000 - $100,000 in lost revenue to the Student Activities, the loss will impact Student Activities’ ability to provide student life, activities and events, there we be a Campus Center but no life.
- College Council will have retreat to work on college goals and to discuss our college “mission.” Dr. Bangle provided a comment that when the current “Mission Statement” was developed it, we—as a college—had not defined who we are so it was patterned after the “generic” community college mission.
- We will need to have a discussion on the “Mission Statement” to include the SS perspective.

DIVISION CHAIRS COUNCIL—CAROL PAVAN
- 3 Counseling positions have been proposed for hire; Success Counselor, Basic Skills Counselor, and Transfer Counselor
- Oct 13, Oral presentations for proposed positions
- Ranking will follow the presentations
- More general education classes are being proposed for the Spring semester.

ACADEMIC SENATE REP—CAROL PAVAN
- The program discontinuance process has received changes; more and longer notice will occur to ensure due process.
- The proposal to combine DBAC and District council into one body while eliminating the ACE rep position was not supported by the Academic Senate

INFORMATION ITEM: Pharmacy Technician Program
- Frank Kobayashi presented information on the Pharmacy Technician Program
- This new program is a not-for-credit 10 month program costing students $4,950
- The program began Oct 1st with 23 students enrolled in the first cohort

FIN. AID—MARITZA CANTARERO
- Fin. Aid will be closed Wed & Fri closed for the month of October
- Currently there is a 4 – 6 week backlog

OUTREACH—JOE MCDEVITT
- Wednesday, Oct 27 from 8 – 12noon is High School Counselor conference

DESP—CHERYL MILLER
- October is Disabilities Awareness month.
- The revisions to the DESP Student Handbook have been completed.

BOOKSTORE—STEVE HIGGINBOTHAM
- Steve thanked the members for being included on the “team” and thanked division Chairs for getting book orders in

ET—ELISE JOHNSON
- The Vet Newsletter is out
- Oct. 13 is the Open House for the new Vet Lounge in ET
- Veterans Celebration will be on November 10

ARTICULATION—LEANN MCGINLEY
- The Transfer Bill has been passed
- 4yr receiving institutions need to design the patterns
- action on the part of community colleges is on hold until the patterns are designed
- CID (common id numbers) are being considered for IGETC and CSU breadth
- LeAnn: we cannot send out outlines for Articulation Agreements, outlines need to be updated by departments

MATRICULATION—ANGELICA BANGLE
- Early Alert has been completed

STUDENT ACTIVITIES/ CAMPUS CENTER—MICHELLE DONOHUE
- The CC move is scheduled for Nov. 8
- Nov. 10 a Vet Day event will occur in the CC, this will be the last event scheduled
- First Student Senate meeting is today, Oct 5
- Send funding requests to the Student Treasurer or Student President
- A student rep to SSC will be assigned today

CalWORKS—MARTA MORA-EVANS
- There may be resources available for students who are struggling economically; Bill/ Melinda Gates Grants
- Pres. Obama’s First Summit on Community Colleges could have benefits for WVC students

DR. HINDES
- Call for participants to the All College Day Committee
- One volunteer so far, Bernie
- Names need to be submitted by Oct 8.
- Need 2 SS reps to this committee