I. Quick Individual Check-Ins – All

-Members of SSC shared out how they were generally feeling and how their first week of the fall semester went.

II. Accuplacer – McGinley

-Shared via email the white paper with SSC members last fall regarding electronic testing – Accuplacer
-Target start for electronic testing will be for next testing cycle – spring 2014
-Will give faculty (math, reading and English) time to determine multiple measures and cut scores
-Work with IS to set-up the upload for each test
-Students will receive test scores immediately
-Will have roving testing locations in Business and Fox until a permanent testing facility is established
Accuplacer cont’d –
-The test is a web-based system and will not require software installation.
-Timeline for the set-up process will be shared at a later date.
-Because it is a state validated test the departments do not have to run a validation, they will need to participate in webinars.
-81 campuses use Accuplacer at this time.

III. Admissions and Records – Hamp

-Currently, 9450 headcount; down 13% from target.
-Hopeful they will make up the difference in winter.
-The office has been on extended hours this week and will go back to regular hours next week.
-List of current open classes is up on the website.
-Pass/No Pass option (available for certain courses) must be formally petitioned in A&R before 30% of total class meeting. Once the student submits the request it cannot be reversed.
-By fall 2014 student will be able to make the selection through the Portal instead of petitioning.
-Students are able to request electronic transcripts in fall (December) to those schools that accept them.
-Worked with IS to show first dismissal notice as ‘Subject to Dismissal’.
-Signed a contract with clearing hours to verify degrees for students. The service fees are paid by the employers requesting the verification.

IV. Financial Aid – Cantarero

-The info presented to SSC is posted on the web (handouts included in minutes).
-There has been an increase instance of fraud.
-Faculty are required to have active engagement with online students according to federal requirements. This also limits the number of fraud cases. If a student drops an online class the government can request the last date of activity for the student.
-If a student has been flagged for unusual enrollment they must submit a request for eligibility. If the eligibility request is denied the student must submit an appeal.
-Students are randomly selected by the government for identification verification.
-If 30% of the students default on their loans the college can lose their eligibility to offer loans.

V. Student Success Act – Kashima

-The transitional team will balloon into a 20 member work group.
-Working on hiring a faculty coordinator (50%) to start in spring. The position will be announced to the campus faculty soon so the selected faculty and the department can make arrangements for spring. SSC is the first shared governance group to hear about this upcoming reassignment position.
-Funding will be provided by BSAC. This position is only open to faculty because reassigned time is only available to faculty.

Student Success Act cont’d –

-Herlisa wanted to know why it wasn’t available to classified staff at 50% when positions are being eliminated. This could provide an opportunity for a classified member that has been notified of upcoming layoff to apply for the part-time opportunity
- The recommendation for this position was drafted in BSAC years ago; this position wasn’t designed to offset layoffs. It is designed to change, if need be, faculty teaching styles etc. and it may be difficult for classified personnel to make those types of recommendations. Making this position to classified has not be considered
- The faculty will be committed to the position for 2 years

VI. Student Services Council Mission Statement – Hindes

-Please review and will discuss possible changes at the SSC Retreat on September 20th (attached to minutes)

VII. Emergency Phone Tree – Hindes

-Please update and sent to VH and Beverly Harp will update the lists

VIII. Program Updates

  Campus Center –
  -Had two employees pass away during the summer. Will have both positions hired by September 18th
  -Memorial service on campus this Friday for Mark Reeves
  -SSC selected to have student Services Day on September 25th
  -Facilities rental is very busy and need more than 24-hour notice. Please be mindful and schedule your events in advance

  Outreach –
  -Trying to revive High School Counselor Conference, will be held October 23rd
  -Winter/spring Schedule timetable will be sent out later

  Counseling –
  -Hired a new counselor over the summer, Christina Llerena

  EOPS –
  -30% increase in funding, accepted 70 new students into the program

  DESP –
  -New part-time faculty, Amy Blankenship
CalWorks –
-CalWorks provides all text books for their students, one student had to pay $700 for her 4 AJ classes this semester, would like to request consideration of the material cost to students when deciding on additional late-start course offerings

Financial Aid –
-Funds left over from scholarships, please inform students who need additional aid of this opportunity, they must have received a BOG waiver. The students will be required to write a short letter to explain need; the aid is limited to $500 per student

Health Services –
-Will no longer be responding to emergency calls, please call 911 in an emergency