I. Director of Student Equity on SSC – Victoria Hindes  
   ❖ Maritza motioned to add the Director of Student Equity and Success as a  
     member of SSC. LeAnn McGinley seconded the motion and all approved.

II. Accreditation Update – Kuni Hay and Heidi Diamond  
    ❖ A timeline was created in May for the implementation of the ACCJC  
      recommendations.  
    ❖ The full report is available on the West Valley College website under  
      Accreditation.  
    ❖ Evidence linking will be conducted in December.  
    ❖ Recommendation I has already been executed and submitted for approval and  
      we’re waiting for the outcome to be released in November.  
    ❖ The Division Chairs will be evaluated using the current job description as  
      discussed at DCC.  
    ❖ Faculty with 0.2 reassigned time will need to be evaluated in the future, this  
      process will need to be established and will be shred. Currently, it is in the  
      planning stage.  
    ❖ Classified evaluations will need to be up to date but will need to receive a list  
      from HR to start this process.  
    ❖ Recommendation 7 is critical; it’s one of the major reasons why we received a  
      sanction. This recommendation was a carry-over from the last accreditation
visit. The college has been meeting with the Director of IS, Ron Smith, to
discuss the process of fulfilling the accreditation recommendation.
❖ The draft of the Institutional Benchmarking Process was shared with the
group.

III. Student Services Positions
❖ The EOPS program is required to have a full-time counselor and not hiring the
position would put the program in jeopardy. This position was not presented
to PGC/DCC although it was presented to College Council and Cabinet. The
thought was that since it’s a required position it didn’t need to be vetted
through the faculty hiring process.
❖ The hope is that the Director of Student Activities can come on board by
January after it goes to the Board in December.
❖ The Assessment position will be vetted out by EMT once the Chancellor
returns from an accreditation site visit. This position will be fast-tracked.
Currently, the position’s duties have been divided out to four individuals.
Also, additional staff in A&R has been trained to clear pre-requisites.
❖ DESP Program Tech position was sent to the Classified Senate for approval.
They will go to College Council next and then to District Council. This
position probably will not go out to hire until the end of the year. This position
has been rated a range 57.
❖ Campus Center, the half-time custodian has transferred to the warehouse.
Now there’s only one custodian to maintain the Campus Center. Daniel has
changed his schedule and will now work in the morning.

IV. Chancellor’s Student Success Funds – Victoria Hindes
❖ Members were SSC were asked to brainstorm ideas on what to do with the
$25k the Landcorp will provide for Student Success. The funds can only be
used for either marketing or retention.

V. Emergency Funds – Victoria Hindes and Berni Walker
❖ There’s only $544 left in the fund. Karen Wallace is the sole contributor for
this fund at this time. Karen will be holding a reception next week in the
Campus Center.
❖ Donations are encouraged.
❖ Payroll deductions can be set up.
❖ An all college call out will be sent out once faculty negotiations are
completed.

VI. Student Success Plan – Victoria Hindes
❖ This report is due this week and right now Victoria is working on the 2:1
match for the budget portion.
❖ Once this is signed by the Chancellor it will be presented to the shared
governance bodies.

VII. Emergency Phone Tree – Victoria Hindes
❖ Work in progress. Departments that have not completed the list need to email
Victoria and Beverly Harp.