Student Learning and Program Effectiveness Committee
Meeting Agenda
Thursday, February 5, 2014
2:30 PM – 4:00 PM
2nd Floor Fox Center Meeting Space

I. Call to Order

II. Approve Minutes

III. Information and Announcements
A. Calendar
   December 1, 2014: Program Review Launched via ANGEL
   February 13, 2015: Programs submit budget resource allocation requests via program review
   February 19, 2015: BRAC begins discussion on budget resource allocation requests
   April 15, 2015: Programs submit their completed program review self-studies
   April 16, 2015: SLAPEC starts reviewing the program review self-studies
   April 30, 2015: SLAPEC begins to provide feedback on program review self-studies
   September 2015: Launch of 2015 – 2016 Program Review
B. SLO Assessments report
C. Program Review
D. Integrated Planning Update
E. Anything else?

IV. Unfinished Business
A. SLAPEC Mission Statement
B. Working philosophy and decision making process

V. New Business
A. Roles within the committee
   1. Note taker?
   2. SLO/A Master Schedule: Betsy Sandford is currently doing the following with a target completion date of Feb. 27 or earlier:
      • verifying evidence for all "C" notations
      • ensuring proper placement of all "P" notations
      • identifying courses scheduled for Sp15 assessment but not
Vacant
Applied Arts and Sciences

Vacant
Student Representative

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being offered this semester
- notating all courses which have been approved for
deactivation so far this year
- creating a list of all courses which have never been
assessed (no evidence)

3. Lynn Kelly is currently taking all the SLOsubmit
submissions that I have sent her (everything as of 1/26) and
converting them to pdf to send to Betsy as evidence

4. Student Learning and Program Effectiveness Companion

B. Standardizing SLO reporting
1. Course SLO Assessment Results form
2. Enhancing Learning Conversation form
3. Do we standardize the reporting process across programs?

VI. Future Agenda Items
A. SLAPEC Ambassadorship
   1. How to get the message out
   2. SLO success stories
   3. Fall 2015 All College Day?

B. Assessing courses that haven’t been offered for awhile
C. SLO Language for Direct Studies courses
D. LS 110 courses – Supervised Tutoring. Invite a conversation with
   Math (Alyson Butcher), English (Jen Wagner), LeAnn McGinley,
   and other actors on how to evaluate these courses.

VII. Next Meeting
Thursday, February 19, 2015 from 2:30 PM – 4:00 PM

VIII. Adjournment

* All SLAPEC meeting agendas are archived in the SLAPEC website at
http://westvalley.edu/committees/program-review/documents/pr-2014-documents.html

In compliance with the Americans with Disabilities Act, individuals needing
special accommodations should contact WVCAS Secretary Jennifer French at
(408) 741-2075 one week prior to the meeting date.

West Valley College Mission Statement
The West Valley College community supports students along their paths to reach transfer and career goals in an environment of academic excellence.