FREQUENTLY ASKED QUESTIONS
PROGRAM REVIEW
2014 – 2015
1. There is no link to Program Review. How do I do it?

There is no “Link” to the program review document. This year program review is to be submitted as a survey in ANGEL. A link to an instructions document was provided that explains the process. Here is the link:


To begin the program review self-study via ANGEL, follow these steps:

• Log in to ANGEL
• Go to the Program Review Group
• Select Content
• Select the appropriate group (Administrative, Instructional, or Non-Instructional)
• Select the appropriate survey (e.g.: “Instructional Survey – Self-Study”)
• Click “Submit” when completed.

2. Last year we answered the questions, but our submission only received a Satisfactory instead of Exemplary rating?

The Student Learning and Program Effectiveness Committee (SLAPEC) members and guest readers evaluate submissions against rubrics. The better a program supports responses with evidence, logical narrative, objective improvements, and evaluation of program effectiveness toward previously stated goals/targets, the better the rubric rating will be. Responses that lack curiosity about or ignore data, make inference & assumptions, and the use of sarcasm drive lower ratings. Exemplary submissions tend to also focus on program level initiatives and opportunities despite institutional level difficulties.

3. I have some supporting documentation I would like to include. How do I do it?

We have just added the ability to be able to upload files in the ANGEL Program Review Group. To upload a file, follow these steps.

• Log in to ANGEL
• Go to the Program Review Group
• Select Content
• Select the appropriate group (Administrative, Instructional, or Non-Instructional)
• Select the appropriate survey (e.g.: “Instructional Survey – Self-Study”)
• Click on “Supporting Documentation”

Please upload any supporting documentation for your Budget and Self-Study surveys to this Drop Box. Please limit your files to under 10 MB. If over 10 MB, try compressing it by going to http://smallpdf.com/.

In the "Title" entry box that appears once you click on “Supporting Documentation”, please add a descriptive title to the “Title” box that includes the program name followed by the
survey name. For example, if Physical Science is submitting supporting documentation for their budget survey, they might write in the title box:

"Physical Science Budget Survey - Request for a Lab Technician"

4. I’m trying to find the Student Equity Report for my program. Where is it and what do I do with it?

This year we are beginning the process of having institutional benchmarks for improving student equity and will brainstorm how to improve equity College-wide. In answering the Student Equity questions, determine (at your discretion) which group is “the most successful” and consider this the baseline rate. If the rate in any category for any other group is less than 70% of this baseline rate, then consider this to be a significant difference in equity. The goal of the student equity questions is to identify any significant differences in student equity so we can brainstorm ways of addressing them.

To find the student equity report for your program:

• Log in to ANGEL
• Go to the Program Review Group
• Select Content
• Select Resources
• Select “Program Review: Student Equity Report”
• Select your Division/Program
• Select your Program/Department