Course Syllabus

COURSE: Humanities 1A

INSTRUCTOR: Dr. Sondra L. Ricar

EMAIL: Prior to the beginning of class, you can email me at sondra.ricar@wvm.edu. Due to the number of emails I receive, please put your name and the name of the class in the subject line. This helps me to identify students from all the other emails I receive. Once class begins, please email me ONLY through our Angel classroom.

OFFICE HOURS: Since this is an online class, I have no campus office hours. Once the class begins, if you email me, I will get back to you within 24 hours, usually less. In addition I will hold office hours online Mondays from 10 to 11 am. I cannot be on the whiteboard in all my online classes at the same time so I will simply be online on Angel, at the times announced each semester, reloading my page every 5 minutes to see if there are any emails. In addition once class begins I require that you email me from within ANGEL ONLY because I can get my ANGEL mail from anywhere with an internet connection.

VOICEMAIL: Checked rarely. It is preferable to contact me via email.

TRANSFERABILITY: This class transfers to both UC and CSU and fulfills Area Three of IGETC

THE TEXTBOOK IS REQUIRED: I realize the text is expensive but if you wish to pass the quizzes, it is necessary for you to purchase the edition I have here. Please do not ask me if you can use an earlier version of the text. It is not acceptable. I do not require you to use the CD or register at the publisher’s web site for any supplemental materials so feel free to purchase the text used. I also do not require students to read the supplemental primary source materials at the end of the chapter in the split text. Thus if you purchase the combined text there are actually fewer pages (as it does not include the primary source materials) but you will have no problem passing the class.

The text is:
If you feel you might take both sections of this course, you will be better off buying the combined edition.

**VALUABLE LINKS:**
- How to Log Into Angel
- Angel Quick Start Guide
- Core Rules of Netiquette

You are responsible for having read the information in each of these links and the material included is subject to testing on any quiz.
COURSE GOALS:

Humanities 1A covers representational works of art, music, philosophy, literature and culture from civilizations throughout the world, from the earliest times to the Renaissance. From cave paintings to Georgian chants, religious works of art and literature to philosophers and political thinkers we will explore the creative arts from the classics and those that fall outside convention. You will learn to identify and understand key works in the arts as well as key concepts in the different historical eras. We will look at the ways art and culture influence one another and civilizations throughout the world. This course is essentially a buffet where you will be served some history, art history, music history, comparative religion and philosophy. At times it will seem like your art history course or your world history course. It is a combination of all.

ONLINE COURSE DISCLAIMER AND RESPONSIBILITIES

Online education is not for everyone. This is not to say that you are unintelligent if you do not do well in this course, but you need to be self-directed, self-disciplined and patient. For example, in a face-to-face class when you have a quiz, if there is something you don’t understand you can approach the instructor and ask. In this class that is not an option. You will have to read the material on your own, interact with your classmates on discussion boards, and take quizzes to measure how much you have absorbed. In a traditional classroom I can see when a student doesn’t understand something, just based on their expression. Obviously that is not an option here. You must be willing to ask a question when something is unclear as I am not a mind-reader. I do not expect you to be a mind-reader either. If I have been unclear on something, you must let me know. You must pay attention to the calendar and due dates. While I will email the class regularly with reminders for the work and it will all be entered into the calendar, it is your responsibility to remember when something is due. It is very easy to fall behind if you slack off and you will not pass the class if you do not stay on top of the work. In order to successfully complete this course, you should plan your schedule very carefully and try to stick to it. Look carefully at your work schedule, school schedule, and family obligations and allow plenty of time for each. Realize that this course is an accelerated course and we essentially “meet” Mondays, Tuesdays, and Wednesdays. You will have assignments due each day, Monday through Wednesday. You cannot wait until the last minute to do all of the assignments for that week. Likewise, you cannot simply wait until the end of the term to do all of the assignments. You should plan on checking Angel at least once a day. Even though you may have completed the assignments for that week, there may be announcements or emails that will impact your grade. I will check Angel at least once a day. I respond to emails within 48 hours, usually within 24 hours. I usually have grading done within 24 hours of the close of the assignment but in extraordinary circumstances it may take me 48 hours.

COURSE REQUIREMENTS:

You are responsible for reading the assigned book for this course. Although we will not discuss all the material covered in the book, you are responsible for reading the chapters but not the readings at the end of each chapter in Volume One. (The combined version does not have readings at the end of each chapter.) The material will be the
basis for your assignments. There will be additional reading and possibly homework assignments on Angel. The required reading is available for purchase in the campus bookstore and will be on reserve in the library. There will be two quizzes for each module. You will usually have to read a lecture for the module. Some lectures will be on material covered in the textbook. These lectures will be to expand on key points. Often lectures, however, will cover material that is important for you to know but not covered in the textbook. Some modules have lectures that are very lengthy, as the textbook chapter is short and does not cover some important information. The lectures will contain pictures from the web and you can click on them to find out more information about that subject. The textbook is the tool for you to learn the information about the basic facts of the topic for that module. Without this knowledge, you will not be able to put the information from the lectures in context. The lecture material will be important on your quizzes and discussion boards, for you to be able to analyze the events and works and the varied interpretations of them. I realize there is a lot of material. However, in the traditional classroom, the majority of the material would be conveyed to you via lecture. This way you are reading that material instead of listening to me explain it to you.

CODE OF CONDUCT:
All students are expected to familiarize themselves with the student code of conduct in the college catalog. I expect you to adhere to that code of conduct. Students who do not will be asked to leave the class. If you experience harassment or threatening behavior from any student in this class, please let me know so that I can take action to remedy the situation. Likewise, if I feel that you are harassing me or any person in class, I will take action to have you removed from the class. I take cheating seriously. Any incident will receive a zero and be reported to the Dean of Student Services and will result in your receiving an F for the course, in addition to whatever steps the Dean of Student Services chooses to take.

ACCESSIBILITY AND LATE POLICIES
Each week’s modules will open at the same time and in the first week all will be due at the same time, Wednesday at 10am. After that while each week’s modules will open at the same time, they will close in a cascade format. Modules will be due each day at 10am, Monday through Wednesday. I will not accept any late work. In the past students found this policy to be arbitrary and unprofessional. I do not accept late work in any of my classes. I set aside time to grade your work in order to give you timely responses to it. Late work complicates my ability to grade in a timely manner. And fundamentally, if I allow you to start falling behind, you will rapidly run into trouble, particularly as this course is so accelerated. You will have a specific amount of time on each module so you must plan accordingly.

COMPUTER EXCUSES
You are taking an online class; it is your responsibility to have access to a computer and backup your files. What does this mean? Computer crashes, lost disk information,
Internet access becomes unavailable, hardware/software difficulties, time zone issues, or your dog ate your computer are not reasons for inability to complete your work.

**SPECIAL NEEDS:**
Education should be open and available to everyone. Wounded warriors may have acquired injuries through which the American with Disabilities Act entitles them the use of accommodations to ensure equal opportunity for students with verified disabilities. To determine if you qualify or need assistance with an accommodation, please contact Disabled Student Services. Any student with special needs due to either "visible" or "invisible" disabilities is encouraged to contact me via email. Explain your difficulties and what I can do to help you by providing the appropriate accommodations. I will need verification of your needs from the appropriate college facility and their recommendations for accommodating your needs. I strongly believe physical problems should not hinder your education and would like to do whatever I can to make all students comfortable in my class.

**“VIRTUAL CAFÉ” BOARD:**
I will have a Virtual Cafe discussion board on the home page for the course. You should check this board regularly as this is where some important announcements will be made, in addition to those sent to your ANGEL email account. This board is the first place to go if you find something you don’t understand, as your classmates might be able to help. I will check this board regularly to respond to questions. You can however always email me if you feel your question is “too stupid” to put on the board. Usually what will happen in that case is I will remove your identifying information, post the question on the board and my answer to the whole class, as many students are wondering the same thing. Please feel free to discuss topics other than the class subject matter, but try to maintain some standard of civilized behavior. Refer to the Netiquette guide to ensure your posts are not violating acceptable standards.

**STUDENT LEARNER OBJECTIVES**
Upon completion of this course the student should be able to:
1. Recognize cyclical movements and patterns in cultural history.
2. Acknowledge specific ideas which revolutionized values.
3. Demonstrate the ability to write or to express one's understanding of a particular issue or problem which changed or challenged the potential in human endeavor.
4. Assess the degree of personal freedom within cultural epochs through an examination of the creativity level in the society at large.
5. Apply models which can be utilized to reinforce or question actual historical and contemporary civilizations.
6. Search for alternative and diversified contextual knowledge which can expand our perceptions and pre-concerned notions or prejudices.
7. Utilize methods of comparison in order to clarify our own cultural epoch.
BASIS FOR GRADE:
Your work will be evaluated on a straight point system, with the following breakdown:

- 90-100%  - A
- 80-89%   - B
- 70-79%   - C
- 60-69%   - D
- 0-59%    - F

1. Quizzes:
There will be two quizzes for each module based on the readings and lectures. If you miss a quiz, it cannot be made up. One quiz will be ten multiple choice, true-false questions drawn from the test-bank for the textbook, except in the introduction module where the quiz will be based on the syllabus and associated readings. The multiple choice quiz will be fifteen minutes long and be worth ten points. The time is limited to prevent you from spending too much time looking up the answers in the textbook. The other quiz will be an essay quiz. You will have fifteen minutes to write a minimum 100 word response to each essay question. One essay question will usually be drawn from the lecture, but may also be drawn from the textbook. The second essay question will be drawn from that module’s discussion and will be the same question in each module. The best way to study would be to be able to summarize the main points in each section of the lecture and book. The essay quiz is also worth 10 points. The first essay questions are demanding and require thoughtful answers. If your answer is not long enough, you will not receive enough points to pass the quiz. If you find you cannot write that much in the time allotted, you might have an accessibility issue and need to be tested at DESP. Each multiple choice quiz will be randomly generated with the questions in scrambled order so that you cannot share your answers with your friends. You will only be allowed to access each quiz one time. If you do not know for sure that you will be able to complete the quiz at that time, do not access it. I have the time limit set in this way because if I allow more time, too many students spend their time looking up answers to the multiple choice/true-false questions. I do not mark down for poor grammar on the essay and do not expect nicely formed paragraphs. This is an information dump. I understand that, but at the same time I must be able to understand your answer so please do not use texting abbreviations or slang.

2. Discussion:
Each module you will have discussion board assignments. I will post two topics or prompts each module and you must respond to one of the prompts with an answer of a specific word count minimum. You must also respond to the postings of two classmates with an answer of a specific word count minimum. I also stipulate that you must respond to both prompts in each module. In other words, if you respond to prompt A in your initial post you must address the issues raised by prompt B in at least one of your response posts. Each discussion board initial post will be worth 10 points. Each response post will be worth 5 points. You will be graded on your content, which must address the issues raised by the assignment. You must use common English in your posts. I will take points off if your answer is too short or if you use texting abbreviations. Some of the issues that have been problems in recent classes are:
• I may edit the posts. In other words, if I read something that needs to be addressed to prevent the rest of the class from wrongly interpreting something, I will insert comments directly into the post, using a different colored font. This is not meant as criticism of the author, but it is meant to clarify things so that other students do not have problems when making a reply to that post.

• Please keep to the time period. Many of the questions asked are broad and there is a tendency to talk about current events. While I also am guilty of that at times, in general you should at least ground your post in the time period of the module.

• Please address the prompts I put up each module. You may find something else fascinating for that module, but if it isn’t one of the prompts I put up, it doesn’t belong on that discussion board. If you want to discuss something fascinating, the VIRTUAL CAFÉ board is the place for it. If you go off topic for that module’s board, you will lose points.

• Please do not explain the facts that you learned from the lecture and/or textbook. I presume all students have done the assigned reading and if you are explaining the facts it is judged to be a way to pad your word count. That will lead to a reduction in grade.

• There is an assumption that all you have to do is post and you will receive full points. It is not quite that simple. Your post must be long enough, it must engage the topic, and it must show some signs of thought. While the vast majority of the prompts ask for opinions, they must be reasoned, thoughtful opinions, not simply "because I think so."

• Angel now has the “Post First” option. What this means is you must post on one of the prompts before you can see what your classmates have posted. This eliminates the possibility of students simply rewording someone else’s post. However, this can create the problem that everyone has been responding to one prompt, which means the students cannot reply to a post on the other prompt. If you have posted and find that there are a lot of posts to the same prompt you did, and no one has posted to the other one, email the class and let them know that people need to start posting on that prompt. Also, some students have tried to game the system: they post a “test post” and then post their original post. I can accept that once you may have a problem and thus will post a mistake. If this happens more than once I will progressively deduct more and more points from your score.

• Finally, and at one level most important, please treat one another civilly. Do not tell someone they are wrong or ignorant or prejudiced or that they made a mistake in their post. You are free to disagree with one another, but do it in a polite manner.

3. Final Exam:
The final exam will not include multiple choice/true-false questions. It will be comprehensive only in a very loose way.

Excessive Absences:
In the traditional, face-to-face classroom, the college policy is once you have missed three classes you should be dropped for excessive absences. Obviously this is difficult
to maintain in the online environment. Therefore the policy will be that if you miss four assignments I will drop you. Keep in mind that this class is accelerated, six weeks, and thus taking a week off will lead to your missing too much class and being subject to an instructor drop. I do realize that sometimes something happens in your life that necessitates missing class. However, this class is online so it is available from anywhere. If something happens that may cause you to miss due dates, contact me to let me know what is happening. I will see if we can work out the problem without dropping you. And simply “showing up” to class is not enough to prevent you from being dropped. You must submit work each day there is something due in order to be considered “present”. Fundamentally, I take attendance by looking at the submitted work. Thus if I don’t see enough work from you, I will drop you. State law has mandated that online classes need to replicate face-to-face classes as much as possible and thus we will “meet” for class every Monday, Tuesday and Wednesday.

**Extra Credit:**
It is important that each student be judged on the same body of work. Therefore, I rarely offer extra credit.

By staying in this class you are agreeing to undertake all of the work outlined in this syllabus. Be sure you are aware of the workload and adjust your schedule accordingly.

**READING SCHEDULE**

**Week One All Modules Close June 4 at 10 am**
Introduction Module May 30 to June 4  
Module One May 30 to June 4 Introduction Pages xviii to xxx

**Week Two Modules Open June 4 Close in Cascades, Monday to Wednesday**
Module Two June 4 to June 9 Chapter One Earliest Civilizations to Civilization of the Nile  
Module Three June 4 to June 10 Chapter One: Civilizations of the Nile to End of Chapter  
Module Four June 4 to June 11 Chapter Two

**Week Three Modules Open June 11 Close in Cascades, Monday to Wednesday**
Module Five June 11 to June 26 Chapter Three  
Module Six June 11 to June 17 Chapter Four  
Module Seven June 11 to June 18 Chapter Five

**Week Four Modules Open June 18 Close in Cascades, Monday to Wednesday**
Module Eight June 18 to June 23 Chapter Six  
Module Nine June 18 to June 24 Chapter Seven
Module Ten June 18 to June 25 Chapter Eight

**Week Five Modules Open June 25, Close in Cascades, Monday to Wednesday**
Module Eleven June 25 to June 30 Chapter Nine
Module Twelve June 25 to July 1 Chapter Ten Ancient Americas only
Module Thirteen June 25 to July 2 Chapter Ten Africa

**Week Six Modules Open July 2 Close in Cascades Monday and Tuesday, the Final Exam Closes Wednesday**
Module Fourteen July 2 to July 7 Chapter Eleven
Module Fifteen July 2 to July 8 Chapter Twelve
Final Exam Open from July 8 10am to July 9 10am ONLY