WEST VALLEY COLLEGE - Veterans Affairs Office

INFORMATION CHECKLIST

Name: ___________________________ Date of Birth: ____/______/_______

Student ID#: ______________________ Phone No. ______________________

☐ Apply to West Valley College: Online application at www.westvalley.edu

☐ Complete and submit Veterans Educational Benefits packet at:
  http://www.westvalley.edu/veterans/start.html to Rhonda Kirkland in the Financial Aid/VA Office, which includes the following:

  ☐ Apply for GI Bill Benefits at: www.gibill.va.gov

  ☐ Copy of DD-214 (Member-4): if active duty discharged

  ☐ DD Form 2384 (Notice of Basic eligibility): If currently on active reserves, form 2384 must be signed by unit commander of your reserve unit.

  ☐ Official Academic Transcripts: You will need to submit transcripts from all previously attended schools whether before, during, or after military training. Have them sent to Financial Aid Office West Valley College attention Rhonda Kirkland.

☐ Must declare major (course of study).

☐ Schedule an appointment with a VA counselor for a 30 min. guidance appointment, or if your transcript evaluation is complete you can schedule a one hour appointment for Ed-Plan.

☐ VA Regulations: You must read and understand VA regulations affecting benefits.

☐ Register for classes. Log on to www.WVCPortal.wvm.edu

☐ Pay Fees (excluding Post 9/11)

☐ Apply for Military Credit: Veterans who have served on active duty and who have received other than a dishonorable discharge may be granted six (6) units credit. The units will be designated as “Military Credit” on the transcript. To apply for these units the Veteran must present the DD-214.

Student Signature: ___________________________ Date: ________________